

## GENDER SENSITIZATION CELL

(As per the UGC Regulations, 2015, As per SAKSHAM Guidelines)

A major finding and deep concern for the Task Force has been that the weakest aspect of our institutions of higher education is their lack of gender sensitivity. This is evident from the mode in which the questionnaires were answered (one cannot speak of course of the many institutions who did not answer them) as well as the Open Forums. This means that there is a widespread culture of not speaking out on issues, one which affects the more socially and institutionally vulnerable students the most. Gender sensitization is not a matter for students alone but is required in all colleges and universities, and for all sections of the community - students, faculty in all disciplines, support staff and administration.

Nootan Pharmacy College, Sankalchand Patel University provides Gender Sensitization Cell which has been instructed to spread the message of Gender Equality in order to eliminate gender bias and gender insensitivity through Seminars, Poster Display, organizing exhibitions, etc.

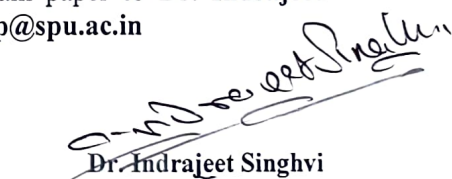
NO	NAME	DESIGNATION	POSITION
1.	Dr. Indrajeet Singhvi	Dean & Principal	Chair Person & Convener
2.	Dr. Ujashkumar A. Shah	HOD, Dept of Pharm. Chemistry	Teaching Faculty Member
3.	Dr. Hiren R. Chaudhary	HOD, Dept of Pharmacology	Teaching Faculty Member
4.	Dr. Hitesh A. Patel	HOD, Dept of Pharmaceutics	Teaching Faculty Member
5.	Dr. Sejal. G. Patel	HOD, Dept of Pharmacognosy	Teaching Faculty Member
6.	Dr. H. V. Joshi	Associate Professor	Teaching Faculty Member
7.	Dr. K. S. Patel	Associate Professor	Teaching Faculty Member
8.	Ms. V. R. Patel	Assistant Professor	Teaching Faculty Member
9.	Ms. Nidhi Shah	Assistant Professor	Teaching Faculty Member
10.	Mr. Sumit Patel	Head Clerk	Non-Teaching Member



**Duties and Responsibilities:**

1. To examine all grievance letters received from the women staff / students regarding the sexual harassment.
2. To examine and investigate on each complaint received from the women staff / students by collecting the required information / data from connected people.
3. To give feedback to the women staff / students concerned / to find solution for their grievances.
4. The committee will record such grievances received from the women staff / students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff / students for grievance should also be recorded in the register.
5. The Committee should find suitable solutions to settle the problems faced by the women staff / students in regard to matters relating to sexual harassment within 10 days' after thorough investigation. The Convener of the Committee should conduct meeting once in every three months and send minutes of the meeting to the undersigned.
6. Please ensure compliance with this office order.
7. Complaints, if any, may be submitted in writing on a plain paper to **Dr. Indrajeet Singhvi, Dean & Principal**, or sent through email at **dean.fp@spu.ac.in**



  
**Dr. Indrajeet Singhvi**  
**Dean & Principal**

**Copy to:**

- EA to VC, EA to The Chairman,
- To Notice board
- At website of college
- Members of committee.

## **FACULTY OF PHARMACY**

Date: 15/03/2024

### **MEETING NOTICE**

Meeting of the Gender sensitization Cell is scheduled on 18/03/2024 at 10.00 am in the office of undersigned. All the members are requested to make it convenient to attend the meeting.

Agenda for the meetings are as:

1. To discuss the proceeding and working of Gender Sensitization Cell with all committee members.
2. To suggest new name for member of Gender Sensitization Cell in place of Dr. Hirak Joshi who was relieved as resigned.
3. To discuss any other matter with permission of the Chair.



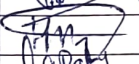




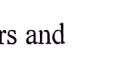
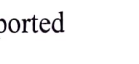
  
Convener  
Dr. Indrajeet Singhvi

## FACULTY OF PHARMACY

Date: 18/03/2024

### MINUTES OF GENDER SENSITIZATION CELL

A meeting of the Gender sensitization Cell was held on 18<sup>th</sup> March 2024 at 10.00 am in the office of undersigned, Nootan Pharmacy College, SPU, Visnagar in which following were present.

NO	NAME	DESIGNATION	POSITION	SIGN
1.	Dr. Indrajeet Singhvi	Dean & Principal	Chair Person & Convener	
2.	Dr. Ujashkumar A. Shah	HOD, Dept of Pharm. Chemistry	Member	
3.	Dr. Hiren R. Chaudhary	HOD, Dept of Pharmacology	Member	
4.	Dr. Hitesh A. Patel	HOD, Dept of Pharmaceutics	Member	
5.	Dr. Sejal G. Patel	HOD, Dept of Pharmacognosy	Member	
6.	Dr. Khushbu S. Patel	Associate Professor	Member	
7.	Ms. Vaishali R. Patel	Assistant Professor	Member	
8.	Ms. Nidhi P. Shah	Assistant Professor	Member	
9.	Mr. Sumit Patel	Account Executive	Non-Teaching Member	

At the onset Dr. Indrajeet Singhvi, chair person of the committee, welcome all the members and appreciated their role as member of Cell for smooth working of GSC. Following was reported and resolved, too.

1. It was reported that none of the case of gender discrimination/ sensitization was reported in Nootan Pharmacy College during last year.
2. In place of Dr. Hirak Joshi, name of Dr. Indu Singhvi was suggested by convener of the committee which was approved unanimously.
3. It was resolved to conduct session on gender sensitization in the month of July-August for new batch of UG-PG of NPC.

The meeting ended with vote of thanks to chair.

  
**Dr Indrajeet Singhvi**  
Principal & Chairperson



## FACULTY OF PHARMACY

Date: 21/08/2023

### MEETING NOTICE

Meeting of the Gender sensitization Cell is scheduled on 22/08/2024 at 10.00 am in the office of undersigned. All the members are requested to make it convenient to attend the meeting.

Agenda for the meetings are as:

1. To discuss the role and responsibility of Gender sensitization Cell with all committee members.
2. To discuss any other matter concerning the subjects under the faculty, with permission of the Chair.




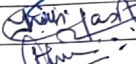






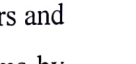
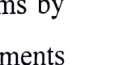
Convener 21/8/23  
Dr. Indrajeet Singhvi

## FACULTY OF PHARMACY

Date: 22/08/2023

### MINUTES OF GENDER SENSITIZATION CELL

A meeting of the Gender sensitization Cell was held on 22<sup>nd</sup> August 2023 at 10.00 am in the office of undersigned, Nootan Pharmacy College, SPU, Visnagar in which following were present.

NO	NAME	DESIGNATION	POSITION	SIGN
1.	Dr. Indrajeet Singhvi	Dean & Principal	Chair Person & Convener	
2.	Dr. Ujashkumar A. Shah	HOD, Dept of Pharm. Chemistry	Member	
3.	Dr. Hiren R. Chaudhary	HOD, Dept of Pharmacology	Member	
4.	Dr. Hitesh A. Patel	HOD, Dept of Pharmaceutics	Member	
5.	Dr. Sejal G. Patel	HOD, Dept of Pharmacognosy	Member	
6.	Dr. Hirak V. Joshi	Associate Professor	Member	
7.	Dr. Khushbu S. Patel	Associate Professor	Member	
8.	Ms. Vaishali R. Patel	Assistant Professor	Member	
9.	Ms. Nidhi P. Shah	Assistant Professor	Member	
10.	Mr. Sumit Patel	Account Executive	Non-Teaching Member	

At the onset Dr. Indrajeet Singhvi, chair person of the committee, welcome all the members and appreciated their efforts in elimination of discrimination against any individual in all forms by prohibiting it and by providing protective measures to facilitate its eradication and punishments in Nootan Pharmacy College. Following was reported.

1. It was reported that none of the case of gender discrimination/ sensitization was reported in Nootan Pharmacy College during last year.
2. It was resolved to undertake session on gender sensitization during induction programme of forthcoming new batch of B.Pharm and M.Pharm course.

The meeting ended with vote of thanks to chair.

  
Dr Indrajeet Singhvi  
Principal & Chairperson